

Directions to access the Inner Explorer program:

- 1. Register click https://innerexplorer.org/compass/bulkonboarding/broward
 - Enter School Name, then click "proceed", then click "request invite from admin"
 - Enter name, email and "role" (teacher, parent, support staff), then click "submit"
 - You will receive an immediate confirmation with your password (check spam folder)
- 2. Set up: https://innerexplorer.org/compass/aetna
 - Save the link to your Favorites
 - Click "Log in" and enter email and password, save for easy access
 - Welcome screen walks you through important features
 - Quick reference dial on left allows for easy navigation
 - Select "Teacher Toolkit" to view orientation tutorials and resources.
 - "Set up" your classroom
 - Select "Edit Classroom" (upper right corner of Classroom button)
 - Select the program level and language (Elementary is the default)
 - Name your "classroom", estimated student count, Select "Update Classroom"
- 3. Begin daily practice
 - · Log in: https://innerexplorer.org/compass/aetna
 - Press **O** on practice page Day 1, Day 2 etc. (system will prompt)
 - Practice daily (with your students)- all face same direction, same time, lights dim
 - Use "transition and sound practices" (1-4 minutes) on days you do not have time for full program

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NOTE:

• For middle and high school classrooms, you can access the "Pre-Launch" sequence (from a dark grey banner underneath your practice area). Pre-Launch includes videos to share with your students providing context about mindfulness.

• Interested in learning more about mindfulness? A "training" button is coming soon enabling teachers and staff to sign up for professional development through AHAM Education.